

Sequence of Classes Covering Assignment

18. M 10/2 Discuss Locker, Toulmin logic, pp. 632-637, exs. D1, D2 (problems 3&4), D3. Logic applies in using job description as warrant to support evidence and claim.
19. W 10/4 Discussion of negative message assignment. Ch. 8--negative messages.
20. F 10/6 Mechanics workshop. Style, pp. 87-93, pp. 97-104. Exs. 4.7, 4.8, 4.9, 4.10.
 - discussing levels of formality (assuming the appropriate tone),
 - eliminating jargon,
 - using passive and active verbs in appropriate situations

October 9 & 10--Midterm Break

21. W 10/11 Negative message workshop--distinguishing reasons, buffer, and rejection. Revising "scrambled" message according to criteria of assignment (Hillocks, 2008).
22. F 10/13 Peer editing of rough draft of Negative Message memo; agreement, dangling modifier: editing workshop.
23. M 10/16 Final Draft due, Negative Message; discussion of problem identification and heuristics

Sequence follows environmental approach (Hillocks, 2008) in which subprocesses of composing are addressed in separate activities, providing scaffolding to allow long-term memory to assimilate these subprocesses. These allow for a more effective final composing and composition.